



# AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959/3929

Web.: <http://www.abmspcoerpune.org> • Email : [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University id : CEGP019670

Accredited By NAAC With 'A' Grade



## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting

INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting was held on JUNE 17, 2025,  
11.00 AM at IQAC Room.

Following members were present for the meeting

Sr. No.	Name of the Member	Authority	Signature
1.	Dr. Sunil Thakare	Principal	
2.	Dr. Raviraj Sorate	Head Civil Engg. Dept., <del>Research Coordinator</del>	
3.	Dr. D. P. Kamble	Head Mechanical Engg. Dept.	
4.	Dr. Rama Gaikwad	Head Computer Engg. Dept.	
5.	Dr. Amar Deshmukh	Head E&TC Engg. Dept.	
6.	Ms. Sneha Salvekar	Head AI & DS Dept.	
7.	Dr. Amit Kadam	Head IT Engg. Dept.	
8.	Dr. Sagar Gawande	P.G Coordinator (Civil Engg.) <sup>f</sup> ARC	
9.	Prof. Ashish Pawar	P.G. Coordinator (Mech. Engg.)	
10.	Dr. Abhay Shelar	NABL Laboratory Coordinator	
11.	Prof. Snehal Veer	Head EE (VISI Design & Technology)	
12.	Prof. Swati Gandhi	Head - EC (Advanced Communication Technology)	
13.	Dr. Atul Newase	Head MCA	
14.	Dr. Balaji Selukar	FE Coordinator	
15.	Mr. Nitin Mukane	Office Superintendent	
16.	Prof. Tanaji Mali	Librarian	



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18.	Dr. Padmakar Kelkar	Community Representative (Industry)	
19.	Dr. Santosh Bhosale	Community Representative (Industry)	
20.	Mr. Vivek Pawar	Community Representative (Industry)	
21.	Mr. Sudarshan Natu	Community Representative (Industry)	
22.	Prof. Ganesh E. Kondhalkar	IQAC Coordinator	
22.	Prof. Sayali Kokane	ISTE coordinator	
23.	Prof. Akash dodke	NSS Program Officer	
24.	Dr. Navnath Sarode	Director, Sports	
25.	Prof. Digambar Pawar	Training and Placement Officer	

Prof. Ganesh Kondhalkar, IQAC Coordinator opened the meeting by welcoming all the IQAC members.

## Key points discussed were:

### Agenda No1: Discussion about the previous meeting (15/01/2025) action taken report

Prof. Ganesh Kondhalkar IQAC coordinator presented the Action taken Report of previous meeting and approved by all members.

### Agenda No. 2: To Discuss about Academic Calendar of A.Y. 2025-26 Sem. 1

- The Principal welcomed all members and highlighted the importance of aligning the Institute's academic activities with the SPPU calendar to ensure smooth conduct of academic, examination, and co-curricular activities.
- IQAC Coordinator presented the official SPPU Academic Calendar for the academic year 2025-26, received from university notification.
- The IQAC Coordinator presented the draft of the Institute Academic Calendar that included semester start/end dates, internal assessments, Unit Test and Prelim Examination, holidays, submission dates and other academic milestones.
- NSS Program Officer, Student Development Officer, Sports Director and all Club Coordinators discussed about the activities plan for Sem. I.



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- After due discussion, the Academic Calendar for A.Y. 2025–26 was finalized and approved unanimously. A copy will be circulated to all departments and uploaded on the college website.
- It is decided that all departments and cells will strictly adhere to the Institute Academic Calendar. Any changes due to unforeseen circumstances must be pre-approved by the Principal and communicated in advance to IQAC.

## Agenda No. 3: Overview of Accreditation Requirements

The NAAC and NBA Coordinators presented a summary of documentation and key metrics required under the respective frameworks, emphasizing the importance of accurate, up-to-date, and criterion-wise data management.

## Agenda No. 4: Discussion on Portfolio Distribution for Institute level.

All Heads of Departments, Principal and IQAC coordinators discussed about the Portfolios distribution as per Institute requirement. It will be prepared by Office in consultation with IQAC Coordinator and circulate to all members for A.Y. 2025-26. Portfolio distribution as discussed was unanimously approved by all.

## Agenda No. 5: Admission Companion Review.

- Dr. Balaji Selukar suggested to conduct webinars/seminars for 12th pass and diploma students regarding the admission process as a part of Admission Companion.
- Dr. Balji Selurkar Discussed about the efforts taken by faculty members for Admission Companion.
- Following Proposed Admission Rules were discussed by Dr. Balaji Selukar.
  - Reservation percentages and seat allotment categories were discussed.
  - Inclusion of Economically Weaker Section (EWS) as per government norms was noted.
  - Revised rules for Institutional Level Admissions and Management Quota were explained.

## Agenda No. 6: Training and Placement Actives review and planning

- Review of 2024-25 Placements:
  - Total students placed:
  - Major recruiters:
  - Feedback from students and recruiters was analyzed to identify gaps.



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- **Target Companies for 2025-26:**
  - Core companies, IT firms, startups, PSUs to be approached.
  - Alumni network to be leveraged for company references.
- **Pre-Placement Training Plan:**
  - Aptitude and reasoning training (July–Oct. 2025)
  - Resume writing and LinkedIn profile building sessions
  - Group discussion and personal interview workshops
- **Department-Wise Placement Coordinators:**
  - Coordinators from each department will mentor students and track readiness.
  - Regular review meetings to monitor progress with Principal.
- **Internship Facilitation:**
  - Encourage internships for SE/TE students via company tie-ups.
  - Department heads to provide support for academic mapping of internships.
- **Industry Connect Initiatives:**
  - Webinars, guest lectures, and industry visits to be scheduled quarterly.
  - Proposals for MoUs with companies in Mechanical, Civil, IT and Electronics sectors.

Prof. Ganesh Kondhalkar proposed vote of Thanks and end the meeting with due permission of Principal Dr. Sunil Thakare.

**Prof. Ganesh E. Kondhalkar**  
IQAC Coordinator

**Dr. Sunil B. Thakare**  
Principal