



compucom.

16

05-july-2024

Pradnya Arun Erande

Katraj, Pune

**SUB: OFFER OF EMPLOYMENT**

Dear Pradnya,

We are pleased to offer you employment with Compucom-CSI Systems India Private Limited for the position of **Infrastructure Mgmt Tech I**. In addition to confirming the Offer, this letter sets out the terms and conditions of your employment.

**Terms and Conditions of Offer:**

Position	Infrastructure Mgmt Tech I
Level	Level 1
Location	Full Time at Pune (initially)
Probation Period	90 days
Notice Period	90 days
Work Hours	9 hours (Rotational or Fixed timings, depending on business requirements)
Joining Date	08-july-24

During your employment, you will be covered under the local employment legislation in India. On joining, you will be required to complete all the joining formalities and sign the employment agreement and the Employee Non-Disclosure Agreement. The employment agreement will incorporate the terms set out below:

**Salary and Benefits:**

Total Annual Compensation	Rs. 350000
Variable Component	10%

Please refer to the Annexure I for detailed salary components.



Principal





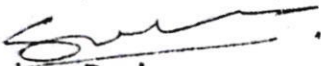
You will be working out of Unit 1, 13th Floor, Tower B, EON Free Zone II (SEZ), Survey 72, Hissa No. 2/1, Kharadi, Pune, Maharashtra - 411014, this is subject to change based on the organization's requirement.

You will be required to report for duties on 08-july-24 at 11.00 AM, failing which this Employment Letter shall stand withdrawn automatically, without any further intimation to you.

On your day of joining, the on boarding team (dl-951-punehr@compucom.com) will connect with you for completing your Joining formalities and Induction. In case of any onboarding related queries, you may contact the HR coordinator 020-67247888 / 020-68111800

Sincerely,

For Compucom CSI Systems India Pvt. Ltd.

  
Sushma Paul

Senior Director- HR, Compucom India