Participation Certificate Process

- Login to http://spoken-tutorial.org/ with your Organiser Username and Password.

- Click on 'Software Training' link present in the header part of the website.

  Select 'Training Dashboard' and click on ' Semester Training Planner Summary (STPS)',
https://spoken-tutorial.org/software-training/training-planner/

- Scroll down as per the Semester and Trainings (**e.g. July - December 2018)**

- Under **Action** Click on **Participant List**.

- Click on "**Download Certificate".**

  IMP:

- **For current semester FO can download certificate once the training closes i.e. after 60 days from the Semester Start Date.**

- **Make sure you mark the attendance within 60 Days from Semester Start Date.**

- **Note: Certificates will not be issued for the following software series:**

1. Advance C
2. Ascend
3. Firefox
4. Filezilla
5. KTouch
6. ORCA
7. eSIM or Oscad
8. STEP
9. Thunderbird
10. Tux Typing
11. XFig