


	<b>Akhil Bharatiya Maratha Shikshan Parishad's</b> <b>Anantrao Pawar College of Engineering &amp; Research</b>		
	<b>Record No.: ADM/D/036A</b> <b>Revision: 00</b>	<b>DoI: 21/01/2019</b>	
<b>Internal Correspondence</b>			

### Institute Performance Appraisal System for Teaching and Non- Teaching Staff

Performance Appraisal System:-

- For teaching staff the institute follows the performance appraisal system laid down by the Akhil Bharatiya Maratha Shikshan Parishad. Confidential report of teaching and non-teaching staff is prepared by the Principal of the institute every year.
- A very systematic and effective performance appraisal system of the institute is in place for all teaching and non-teaching staff members. Through these appraisals the institute encourages faculty member's professional growth and development.
- The process is designed to explore the individual professional skills and progress of employees and their participation in academic, research, curricular and co-curricular activities which in turn lead to the overall development of the institute. Performance appraisal system is implemented for both teaching and non-teaching staff.
- The institute collects feedback from all its stakeholders. The analysis of the feedback helps in taking necessary action and also in improvement of the performance of the teachers. The performance appraisal system is channelized through confidential reports.
- Every member of the administrative staff has to fill this form and hand it over to the office superintendent (OS) of the institute. The office superintendent adds his own observations and comments and forward it to the principal for the final remark.
- Thus the institution has a performance appraisal system for teaching and non-teaching staff which adds to the improvement of the performance of the faculty members.



  
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