

AkhilBharatiya Maratha ShikshanParishad's Anantrao Pawar College of Engineering & Research

Record No.: ADM/D/036B

Revision: 00

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Internal Correspondence

Criterion 6- Governance, Leadership and Management Key Indicator- 6.1 Institutional Vision and Leadership

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college involves all the stakeholders in the decision-making process for framing guidelines, rules & regulations to ensure smooth and systematic functioning of the institute. Governing body members directly participate in various activities of the institution. The top management has defined vision and mission of the institute, in that view, Top management, Principal and faculty work together for design and implementation of quality policy for the students. Principal and faculty design the quality policy in line with the vision and mission.

The principal creates an effective environment conducive for learning. He ensures that quality education is imparted to the students that foster the holistic development of the students and execution of strategic plans. The institution has various committees to continuously monitor the academic and administrative activities. The committees comprise key stakeholders including government, administrators, faculty, industry, employer, alumni, parents and students. All the HoDs are members of the College Development Committee and the minutes of the meetings concerned are recorded. Secretary & Correspondent convey the resolutions to the principal for implementation.

The ultimate determinant of the quality in any institution, is within the institution itself. It is within the quality of the management, and the ability of those who manage, especially at head of department level, to give wide spread ownership of goals, and an ethos of quality control, throughout all the activities of the institution. The ISO (International Organization for Standardization) 9001:2015 quality assurance system sets out how we can establish, document and maintain an effective quality system that will demonstrate to the customers that we are committed to quality. In short, the system provides an orderly and systematic way of providing quality services to the customers. The key elements that this system address are; responsibilities are defined, documents are controlled, process are controlled, if something goes wrong a corrective action is taken and internal audit and periodic review are carried out.

The ISO Coordinators at department level is responsible for implementation of Quality policies and objectives and updating the learning outcomes of the courses, calculation of attainment of course outcomes and program outcomes and for overall implementation ISO Coordinator is responsible. The case study pertaining to ISO process is mentioned here to demonstrate decentralization and participative management.

At the classroom level, one of the teaching faculty members is designated as a class In charge. The class In charge is responsible for monitoring the academic needs of the students in the class and reports the status to the HoD.

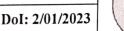
The mentor-mentee system is in implementation at the college level for all the students. Each faculty member is assigned a batch of students for mentoring. These mentors interact with the students and parents and address all their academic and personal needs for an overall development. In order to have continuous



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improvement in the teaching learning process, feedback is collected at different time intervals during the semester from students through a group interaction and online feedback form. The feedback is communicated to the faculty concerned through HoD for improvements as desired. The Director/Principal conducts meetings with HoD's once in a week to discuss various academic/cocurricular/extracurricular activities. Weekly/Monthly departmental meetings are held in all departments where internal issues are discussed

Internal Compliant Committee (ICC) is constituted in our institute as per the rules and regulation Given by ministry of Law and justice, New Delhi in Act 2013 to prevent the sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act.2013.

Scheduled Castes (SC) and Scheduled Tribes (ST) cell has been established to support and to bring students from such communities in the main stream with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources.

Principal APCOER, Pune