
	<b>Akhil Bharatiya Maratha Shikshan Parishad's Anantrao Pawar College of Engineering &amp; Research</b>		
	<b>Record No.: ADM/D/036A Revision: 00</b>	<b>DoI: 02/01/2023</b>	
<b>Internal Correspondence</b>			

### Roles & Responsibilities of Institute Level Innovation Club Members:

#### 1. Promoting a Culture of Innovation:

- Encourage students and faculty to think creatively and explore innovative ideas.
- Foster an environment where innovation and entrepreneurship are valued and supported.
- Organize awareness programs, workshops, and seminars to expose students to new technologies, research trends, and industrial challenges.

#### 2. Identifying Innovative Ideas and Projects:

- Encourage students to propose innovative projects and solutions to problems faced by society or industry.
- Provide a platform for students to present their ideas and receive constructive feedback.
- Assist in identifying innovative student projects for competitions, exhibitions, and funding opportunities.

#### 3. Mentorship and Guidance:

- Offer mentorship to students on various aspects of innovation, including idea validation, project planning, and prototype development.
- Guide students in using design thinking and problem-solving techniques.
- Provide technical and professional guidance to help students transform their ideas into practical solutions.



#### 4. Facilitating Collaboration and Networking:

- Establish connections between the Innovation Club, academic departments, industries, startups, and research institutions.
- Organize industry-academia interactions, such as guest lectures, industry visits, hackathons, and innovation challenges.
- Facilitate networking opportunities for students with entrepreneurs, innovators, and alumni who have successfully launched startups or projects.

#### 5. Organizing Innovation-related Events and Competitions:

- Plan and organize hackathons, ideation camps, and innovation challenges at the institute.



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- Coordinate student participation in external innovation competitions, such as Smart India Hackathon, AICTE Innovation Challenges, etc.
- Recognize and reward outstanding innovative projects or ideas from students.

#### 6. Facilitating Research and Development (R&D):

- Encourage students to engage in R&D activities that align with innovative projects.
- Assist students in seeking collaboration with faculty members for research projects that can lead to innovations.
- Help students in identifying relevant funding opportunities (e.g., grants, incubators, accelerators) for developing innovative ideas.

#### 7. Managing Innovation Infrastructure:

- Support the development and management of innovation-related infrastructure, such as innovation labs, makerspaces, or incubation centers.
- Ensure that students have access to the necessary tools, resources, and equipment to work on their innovative projects.

#### 8. Promoting Entrepreneurship:



- Motivate students to convert their innovative ideas into startups and business ventures.
- Collaborate with entrepreneurship cells or incubation centers to provide students with the support and resources needed for startup development.
- Guide students through the process of creating business plans, securing funding, and launching startups.

#### 9. Intellectual Property (IP) Support:

- Educate students on the importance of protecting intellectual property (IP) and patenting their innovative solutions.
- Assist students in navigating the process of filing patents or securing IP rights for their innovations.

#### 10. Liaising with Institutional and Governmental Bodies:



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- Coordinate with internal bodies such as the **Internal Quality Assurance Cell (IQAC)**, **R&D Cell**, or **Entrepreneurship Cell** to integrate innovation into the institute's academic and research activities.
- Facilitate participation in government initiatives like the **MHRD's Innovation Cell**, **AICTE's IDEA Lab**, or the **Institution's Innovation Council (IIC)**.

#### 11. Reporting and Documentation:

- Maintain records of all innovative activities, projects, and initiatives undertaken by the club.
- Submit periodic reports to the institutional leadership or Innovation Council regarding the progress of projects, events conducted, and outcomes achieved.
- Document success stories, case studies, and best practices to inspire future innovators.

#### 12. Fundraising and Resource Mobilization:

- Identify and seek external funding sources such as grants, corporate sponsorships, or donations to support innovation activities.
- Ensure effective utilization of available funds for the development of student projects and club activities.

#### 13. Evaluating and Providing Feedback:

- Evaluate the feasibility and impact of innovative projects presented by students.
- Provide constructive feedback and guidance to improve the innovation outcomes.
- Help students pivot or refine their ideas based on technical feasibility, market demand, and societal impact.

#### 14. Promoting Interdisciplinary Innovation:

- Encourage collaboration among students from different academic disciplines to work on interdisciplinary projects.
- Support projects that involve a blend of engineering, technology, design, and business domains.

#### 15. Creating a Knowledge-Sharing Platform:

